

## HHCA BOARD MEETING MINUTES

SEPT. 1, 2015

6:00 P.M.

PRESENT: Dan and Tammy Topp, Ken and Sherry Wangler via phone connection, Joe Fleming, Art Sevigny, Tammy Hopkins.

ABSENT: Christina Joy, Jim McBride, Dorothy Sevigny

- I. Meeting was called to order at 6:00 by Dan Topp
- II. July minutes were approved as presented
- III. Jan – Aug 2015 FINANCIAL REPORTS were presented by Dan Topp and approved for filing. The operating account balance has \$14,000 which is primarily due to the successful year of Rental activity. Dan reported that our escrow account was compromise and therefore closed and reopened a new account under the guidance of Wells Fargo. There was no financial loss incurred.
- IV. UPDATE REGARDING CHANGING THE RESTRICTED \$6,000 TO BE USED FOR THE BACK DECK—KEN reported that he contacted the attorney regarding the estate, Sean Kearns, via letter dated 7/28/15 and has not heard back.
- V. HOUSE COMMITTEE REPORT—JOE reported that we have discolored ceiling tiles that need replacing.
  - RENTAL REPORT –NEW CATERER USING FACILITY-TAMMY reported that we have a new caterer contracted to use our kitchen for \$200/month. Approximately 4 hours at a time, once or twice a week during none usage times. Tammy also reported the unprecedented rental engagements.
  - MAINTANCE PREPARDNESS –(MOVING 10% OF ALL RENTAL REVENUE INTO SEPARATE ACCOUNT): Tabled
- VI. DECISIONS REGARDING PRESIDENT’S PROPOSALS IN MEMO DATED 8/15/15:
  - Event Center Cleaning after a rental: The board moved, seconded and approved (MSA) \$75 for a cleaning crew to be on call to clean the event center. Tammy will be responsible for such arrangements. Discussion ensued regarding the remaining items on the topic and no decisions were made
  - Membership dues: After much discussion it was MSA to change membership dues to \$20/household. Details will need to be worked out.
  - Veteran’s Day event planned was moved to Memorial Day as more appropriate.
  - Golf Cart Parade. Agreed to John Ginter’s suggestion to have Santa present in some fashion.
  - Christmas Event with Deep Creek Choir: All agreed to continue with the exception of substituting Xmas cookies instead of having a membership potluck. It was too awkward for our guests who were not invited to eat. Dorothy will follow up with Deep Creek.
  - Chicken Festival/Casino night fundraiser: Agreed to have some kind of fundraiser as long as we can get volunteers to owe it.
  - Community Yard Sale: Agreed to have another yard sale, but to have the sale earlier in the year with 2 months prior notice.
  - Solicit volunteers via membership form: The board will identify the 2016 projects and will ask for volunteers based on their interests where indicated on the membership forms that Ken is collecting and collating. Dan and Ken are responsible.

- One more project for the year was agreed upon as long as someone volunteers to own it. It was MSA to support a Community Xmas Lighting Contest coordinated with the golf cart parade's route if agreed upon by John Ginter. We suggested 3 judges and select prizes given for winners.
- Discussion ensued regarding volunteer appreciation in the form of a dinner or free membership.
- HHCA's mission to serve neighboring children: It was agreed to consider and financially support the golf cart parade, the half marathon/5K event and the 4<sup>th</sup> of July park event as fulfilling this part of our mission. We will continue to collect bottle caps for Deep Creek and soup labels for Shriners.

- VII. JOINT GENERAL MEETING WITH DEEP CREEK ELEMENTARY'S PTA AND COUNCIL: It was MSA to have our November General Meeting at Deep Creek Elementary School. Topic is "Learning through technology".
- VIII. PLAN FOR DEEP CREEK CHOIR SIGNING AT OUR CHRISTMAS MEETING: See above notes.
- IX. MEMBERSHIP UPDATE: Ken reported that we have 102 members to date.
- X. MALE VOLUNTEERS WANTED AT DEEP CREEK ELEMENTARY: Dan reported that the Principal at Deep Creek is seeking male volunteers to serve as role models, security on playground and throughout the school.
- XI. ADJOURNED AT 7:20 PM